

DIVINE RETREAT CENTRE UK

- Ramsgate -

St. Augustine's Abbey, Ramsgate, Kent CT11 9PA
Tel: 01843 586 904
Email: info@divineuk.org Website: www.divineuk.org



INTERNET USAGE POLICY

(Current policies relating to the use of both the shared access computers and Wi-Fi access service in Divine Retreat Centre: Updated in 2023)

By using Divine Retreat Centre's shared access computers or Wi-Fi service you are bound to the relevant UK law, including the Data Protection Act 1998; Parts of the Criminal Justice and Public Order Act 1994; Computer Misuse Act 1990; Copyright, Designs and Patent Act of 1988; Copyright, etc. and Trade Marks (Offences and Enforcement) Act 2002 and agree to abide by it. It is your responsibility to familiarise yourself with all Statutory requirements.

By using this service, I agree to the following terms and conditions:

I WILL NOT:

- Visit, view or download any material from any website containing pornographic, abusive, racists, violent or illegal material or material which is offensive in any way whatsoever. Divine Retreat Centre's decision as to which websites fall into these categories is final. Users should be aware that Divine Retreat Centre monitors Internet use and some sites will be blocked.
- Download any images, text, sound or other material that is in breach of copyright. Divine Retreat Centre accepts no responsibility for any breaches that may occur.
- Upload or make available to others any material that is offensive, obscene, indecent, or which infringes the copyright of another person (e.g. images, MP3 and other audio and video files). The United Kingdom has strict laws on obscenity and Copyright law is applicable to content on the Internet.
- Use of the internet or our facilities for any illegal activity.
- Use of the Internet to harass, cause annoyance, inconvenience or anxiety to others. Examples would include abusive or offensive emails, abusive or offensive social media posts, spamming, and distributing information regarding the creation of and sending Internet viruses, worms, Trojan Horses, ping, flooding, or denial of service attacks.
- Access, or attempt to gain access to, computer systems, data or resources to which you are not authorised, such as connecting to others user's resources. By using the service you agree to respect the privacy of others.
- Access network services in such a way as to deny reasonable access to the network for other users, for example, by excessive use of network bandwidth. This could include the use of FTP servers, file-sharing software and video streaming.
- Attempt to gain unauthorised access to restricted part of the network, or attempt to undermine the integrity or security of any computer systems or network. You, the user are responsible for any damage caused to the computer equipment arising out of any wilful act or negligent misuse.



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You are responsible for making sure any equipment you use to access Wi-Fi is suitable for use with the service and is adequately protected against external threats as described above, such as viruses, worms and Trojans.

Divine Retreat Centre is not responsible for the privacy or security of you activities and, in particular urges caution when undertaking financial transaction.

PRE-OWNED INFORMATION HELD ON THIRD-PARTY WEBSITES

If you produce, collect and/ or process business -related information in the course of your work, the information remains the property of Divine Retreat Centre. This includes such information stored on third-party websites such as webmail service providers and social networking sites, such as Facebook and LinkedIn.

MONITORING

Divine Retreat Centre accepts that the use of the internet is valuable tool. However, misuse of this facility can have a negative impact upon you and the reputation of the centre.

Divine Retreat Centre maintains the right to monitor the volume of internet and network traffic, together with the internet sites visited. The specific content of any transactions will not be monitored unless there is a suspicion of improper use.

AGREEMENT

This policy will be summarised and visible on the notice board. All volunteers, guests, employees, contractors or temporary staff who have been granted the right to use the internet access at Divine Retreat Centre are required to be aware of this policy before signing the writtern volunteer agreement, or when signing in when visiting the centre; confirming their understanding and acceptance of this policy.

Date Adopted	
Signed	
Review due in	

