



VOLUNTEER APPOINTMENT LETTER

APPOINTMENT TO THE POST OF:

Dear _____

Thank you for agreeing to volunteer with us. As you will no doubt be aware, volunteers are essential part of the Divine Television Foundation Ltd. We do hope that you enjoy volunteering with us and feel part of the team.

As part of the induction procedure, _____ will guide you into the role and show you around.

In the meantime, please find attached:

- Your role outline
- a copy of the volunteer handbook
- the writtern agreement discussed beforehand

Additional comments:

Safeguarding training will be provided in the next round of training resources. If your role involves handling personal data, you will also require to undertake a data protection training.

If there is anything further I can help you with at this stage, please do let me know.

On behalf of the Divine Television Foundation Ltd, I thank you for your great interest and commitment and I look forward to welcoming you to our team.

Yours sincerely,

NB: This appointment is valid only upon successful completion of DBS check, if the post involves working with children, young people, and vulnerable adults.

